

**Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Davanagere**

(Under Administrative Control of National Institute for the Empowerment of Persons with Intellectual Disabilities, Secunderabad)

Department of Empowerment of Persons with Disabilities (Divyangjan)

Ministry of Social Justice & Empowerment, Government of India

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CRC-DVG/S&P/N.B./O.A-28

Date: 31/01/2024

**Tender no.09/2024**

**Sub: Tender for providing Physical & Food arrangements for opening of new building at CRC Davanagere at Vaddinahalli Road, Davanagere, Karnataka - reg.**

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Opening of new building of CRC Davanagere at Vaddinahalli Road, Davanagere, Karnataka is scheduled tentatively in the month of February, 2024 (the exact date will be communicated to the successful bidder). The approximate number of Divyangjan participants along with escorts in the event is expected to be 2000 members.

The interested participants are required to participate in tender through [www.eprocure.gov.in](http://www.eprocure.gov.in) for supply of the following material/service at Vaddinahalli Road, Davanagere, Karnataka – 577003.

The tender schedule is as follows:-

**TENDER SCHEDULE**

Ser.	Description	Schedule
1.	Name of the work	Organizing of “Physical & Food Arrangement Services” (Event)
3.	Cost of tender document	Nil
4.	Earnest money deposit (EMD)	<b>Rs. 21,000/- (Rupees Twenty-One Thousand Only)</b> (RTGS/ NEFT Copy need to be enclosed). <b>The bank account details are as follows:</b> Account Name: <b>Composite Regional Centre, Davanagere</b> Account Number: <b>89320100018282</b> IFSC Code: <b>BARB0VJDAVA</b> (5 <sup>th</sup> letter is “0” Zero) Name of the Bank: <b>Bank of Baroda, P.B. Road, Davanagere</b>
5.	Last date & time for submission of tender	14/02/2024 by 1100 hrs.
6.	Tender opening (Technical bid)	date & time 14/02/2024 by 1130 hrs.

Interested vendors/ bidders are requested to submit your offer as per our specifications and terms and conditions as mentioned below: -

**Scope of the Work**

S. No.	Description	Qty		Price per Qty/ persons	GST	Total Amount
1.	<b>A. Physical arrangements</b> Stage 3ft ht from ground 50 ft x 25 ft with Top and back side of the stage to be covered with thick white pandal	1	Nos			
2	Ramps and steps both side of stage for disable friendly	1	Nos			
3	LED Wall 8x12	10	Nos			
4	TV 55 inch on stage	1	Nos			
5	Sofa 3-Seater in front of stage	6	Nos			
6	Coolers on Stage	2	Nos			
7	Air Conditioners on Stage	2	Nos			
8	Heavy duty Pedestal fans 10 each on both sides of beneficiary tents	20	Nos			
9	Stage Carpet and below the Dias till the VIP Seating Area	1	Nos			
10	VIP Entry Carpet – Red from Alighting point of VIP till stage – 3’ or 4’ width	10	mtrs			
11	Barricading below the stage from beneficiary to the VIP area (if open ground)	1	Nos			
12	Complete Carpet for beneficiary area (150 ft length x 72 ft width)	1	Nos			
13	Shamiyana White Tent for beneficiary area (150 ft length x 72 ft width) staring from the stage.	1	Nos			
14	VIP Chairs with white cloth	15	Nos			
15	Plastic chairs	1500	Nos			
16	Table (Tea Poy)	5	Nos			
17	Podium	2	Nos			
18	Sound System complete set (including cordless mike, Podium mike, collar mike) which should covers complete event/ground	1	Set			
19	Shamiyana Tent for food area (50ft X 100ft)	1	Nos			
20	Table for food counters with cloth	40	Nos			
21	Generator 125 KVA	1	Nos			
22	Dust Bins	20	Nos			
23	Hand Wash	10	Nos			
24	Mobile Toilets having 5/10 Toilets in each vehicle (if open ground)	10	Nos			
25	Water Dispensers 10 each on both sides of beneficiary tents	20	Nos			
26	Printing of invitation cards (200), ID card for beneficiaries (1000 nos) and escorts (1000 nos) and lunch coupons (2000 nos)	1	combined			
27	Flower Decoration in front of the Stage, In front of the Podium (02 nos), Main entrance, inside of the building , Flower Bunch on the Coffee Table (Qty 05), Around the Lamp, Over Railing of Steps Flower Bouquet (20 nos) (Big-10+Small-10)	1	combined			
28	Photography & Videography for one day. Drone photography should also be included.	1	day			
29	Live Streaming of the Event (01 Day)	1	day			
30	Internet connectivity at venue	1	day			
31	Banners	1	combined			

	Backdrop banners of size 50 ft x 25 ft Banners, 8X10 (03 nos), 6X4 (10 nos), 6x3 (10 nos), with printing and pasting (with frames)					
32	<b>B. Food Arrangements</b> Breakfast as per Annexure I	50	Nos			
33	<b>Lunch as per Annexure I</b>	2000	Nos			

**Annexure-I**

**Menu for Food Arrangements for Beneficiaries/Escorts**

S.No	Time	Qty	Description
1.	Breakfast (7 to 8 AM) on the day of event	50 members	04 Idli with Vada & Chutney or 02 chapattis & curry
2.	Lunch (1 to 2 PM) on the day of event	2000 members	<b><u>Vegetarian Buffet</u></b> Vegetable Curries - 01 Dal, Vegetable Pulav White Rice, Roti/Poori, Pickle, Curd, Papad, Sweet Water Dispenser can (20 Ltrs) with paper glasses – 40 Nos

Contd..4

## **Terms & Conditions**

- 1.The price quoted should be inclusive of all taxes. GST should be separately quoted in BoQ chart
- 2.The bids should be submitted on or before **14.02.2024** by 11:00 hrs through e-procurement and date of opening **14.02.2024** at 1130 hrs under two bid system.
- 3.The tender is required to be submitted through e-procurement online under two bid system (Go to website [www.eprocure.gov.in/eprocure](http://www.eprocure.gov.in/eprocure), click on tenders by organization and select National Institute for the Mentally Handicapped).
- 4.The rates has to conform with prevailing local market prices should be inclusive of all taxes.
- 5.The cost of the Earnest Money Deposit of **Rs.20,000/-** (Rupees Twenty Thousand Only) the amount may be transferred through RTGS to "Composite Regional Centre, Davanagere, A/c No. 89320100018282, IFSC Code – BARB0VJDAVA (Fifth Character is Zero), Bank of Baroda, P.B Road, Davanagere on or before opening of the tender. The details of UTR No. is required to be submitted online.
- 6.The successful bidder shall have to deposit a performance security deposit @ **3%** of the total value of the order in the form of Demand Draft/Bank Guarantee which should be valid for over and above two months of completion of work/supply or the warranty period.
7. The items installed should be of very high standard, no soiled/damaged/worn out tents/materials to be installed. **The food items should be very quality, hygiene in nature.** The agency will be penalized for not adhering to the instructions.
8. The agency should be responsible for any incidence of breaking of chairs/collapsing of shamiyanas, and resultant incidences if any..
9. The food should be served hot and quality should be of very high standard, The agency will be penalized / responsible/ legal action can be initiated **for food poisoning or any other quality issue** for not adhering to the instructions.
10. The agencies has to quote unit price wherever applicable.
11. No advance will be given, however, the payment will be made after 15 working days on completion of the work/ providing of services only.
12. The delivery of the material shall be made at venue place as per Purchase Order.
13. Copies of similar 03 work orders, preferable in government organisations are required to be submitted.
14. The decision of the competent authority is final to accept or reject the Tender or relax the conditions of the tender..
15. GST TDS / IT TDS will be deducted as per rules.
16. **The quantity may increase or decrease based on the actual requirement. However, the payment will be made on actual only.**
17. The agencies should submit GST registration, PAN Details and registration certificate
18. The price has to be quoted as per BOQ chart in e-procure only.
19. **The agencies/bidders are required to submit price in BOQ chart in e-procurement online. The Institute will consider the L1 bidder based on the total value combined together of all items of each category and not individual items. The following categories are provided in the tender.**

**A. Physical Arrangements**

**B. Food Arrangements**

**TECHNICAL BID FORM**

SI No.	Description	Submitted Yes/No  Indicate the Page No. Where the copy attached In the tender document
1.	Name of the Firm: Head Office Address : Branches Tel. No. Fax No. e-mail web site, if any	
2.	Kind of proprietorship:  (i) If limited concern, name and address of Directors and Managing Directors  i) If single owner, name and address of the proprietor and Manager.  ii) If partnership, name and addresses of partners	
3.	Shall submit 03 similar work orders of the value of <b>Rs 1,00,000/-</b> (Rupees One Lakh only) and above for each order from different organizations executed in the last 03 years.	
4.	Annual financial statement for last 3 years authorized by C.A.	
5.	Shall have firm registration/Shop and Establishment Licenses certificate (Attach copies)	
6	Acceptance certificate of technical & Financial bid as per Annexure-1 & 2.	
7.	GST/VAT/CST Certificate of the firm to be attached	
8.	PAN details to be attached	

**ACCEPTANCE CERTIFICATE**

**FOR TECHNICAL BID**

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Supply of Physical arrangements and Food arrangement for opening of new building at CRC Davanagere at Vaddinahalli Road, Davanagere .**

**Date:**

**Place:**

**Signature & Company Seal**

**ACCEPTANCE CERTIFICATE**

**FOR FINANCIAL BID**

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Supply of Physical arrangements and Food arrangement for opening of new building at CRC Davanagere at Vaddinahalli Road, Davanagere**

**Date:**

**Place:**

**Signature & Company Seal**